

Vendor Registration – Deadline May 18, 2019

(Please print or type clearly.)

Company Name

Contact Person's Name

Address State ZIP

Phone/VideoPhone

Email

Type of services you provide

Type of products you provide (if any)

Is your company not-for-profit?: YES NO

We agree to abide by the follow rules and stipulations:

(Please use your **initials** for each **item**.)

- _____ Vendor/Exhibitor assumes all risk and hazard incident to his/her own exhibit/venue or to the vendor's and representatives, or to other persons in his exhibit/vendor area.
 ➔ **No electricity will be provided.** ⬅
- _____ It is understood that the exhibitor/vendor assumes no financial liability pertaining to the Event's success beyond the cost of his/her exhibit/vendor display area.
- _____ Exhibitor/vendor is responsible for the safety and cleanliness of their contracted spaces and to pay for any damages incurred with the exhibited space.
- _____ Only **one** vendor can occupy this booth space. (For shading, bring your own canopy/tent.)
- _____ Must set up booth by 10am. No booth set up will be allowed after that time. Booth is to be taken down between 4:00 to 5:00pm.
- _____ Must have the proof of sales license if selling products (application attachment).
- _____ We will provide 1 banquet table with 2 chairs. You may bring table/chairs if needed.
- _____ Giving out free food samples is prohibited.
- _____ If selling products, Exhibitor/vendor must complete the **Single Day Sales/Vendor Permit** application and submit it to Rochester Deaf Festival with a payment of \$25 for the permit fee.

Payment Information:

Individual:	\$50
Club/Organization w/o exempt status:	\$75
Non-profit organization w/ exempt status:	\$100
<i>*Proof of Exemption Required</i>	
For-profit small business (under 20):	\$150
For-profit big business (more than 20):	\$200

**Thank you for your participation
in the 2019 Rochester Deaf Festival!**

Pay by PayPal: Email to treasurer@rochesterdeaffestival.org

Pay by money order mail to:

Rochester Deaf Festival
PO Box 93164
Rochester, NY 14692

Authorized by (print name)

Signed

Date

Please Postmark by May 18, 2019

Monroe County Parks Department Single Day Sales/Vendor Permit Application

[X] Vendors & Vendor Permits

Any vendors or event organizers that will have vendors, performing commercial activity (i.e. selling anything) in the park (*food, goods, or other items*) need to obtain a Single Day Sales/ Vendor Permit. Information booths do not apply. **Vendors may only sell their items with an approved Vendor Permit, in association with a specific event, for an individual day, and be selected by that event organizer to do so.** Each vendor needs to obtain this Permit.

- If your event has multiple/many vendors, the event organizer may fill in the number of permits/vendors below, and then attach a list that includes all vendors, their contact information, and their items to be sold. Please remember to include copies of any relevant Health Department Permits. You may then submit one payment to cover all Vendor Fees.
 - Or, Vendors can individually download and complete a Vendor application from www.monroecounty.gov/parks-forms

-Please enter the number of Single Day Special Sales Permits you are requesting in the box below, according to the expected attendance, and fill in the total fees amount in the space to the right.

[X] Single Day Special Sales Permit (events up to 500 people): \$25 per vendor X # of Permits= \$ _____

[] Single Day Special Sales Permit (events between 501-1500 people): \$50 per vendor X # of Permits= \$ _____

[] Single Day Special Sales Permit (events over 1500 people): \$75 per vendor X # of Permits= \$ _____

Vendor #1	Business Name and Contact Name				
	Address		City	State	Zip
	Email address		Mobile Phone	Work Phone	
	Start & End Time for Vendor 11:00 am to 4:00 pm		General Location of Vendor Genesee Valley Park		
	Categories of Items to be sold				